

Guidelines for the 2024 Shareholders' Meeting
Hybrid Meeting (Physical and E-AGM)

Physical Meeting

Registration starts at 12.00 hrs., on Thursday 25 April 2024, onwards, at Seminar Room 301, 3rd Floor, C ASEAN, ThaiBev Quarter, 62 Ratchadapisek Road, Klongtoey Bangkok 10110, Thailand. Shareholders or their proxies may register their attendance by presenting the following documents at the registration desk before entering the meeting room.

1) Shareholders must

Sign and submit the Registration Form for registration. A shareholder who attends the meeting in person is required to present/furnish the following documents at the registration desk before entering the meeting room.

Thai	Non-Thais
1.1) Present valid official Identification Card or Government Identification Card I.D. card. In case of any changes of name and/or surname, evidence of such changes, certified as true and correct copy, shall be presented.	1.2) Present valid official Passport. In case of any changes of name and/or surname, evidence of such changes, certified as true and correct copy, shall be presented.

2) Proxy must

2.1) In the case that the Shareholders wishes to appoint a proxy to attend the meeting on her/his/its behalf, the said Shareholders must select one of the enclosed Proxy Forms as appropriate, fill it out, sign it the proxy form (Attachment 6.). The Company recommends using Proxy Form B. and specify your vote(s) for each item. The Company will be responsible for the Duty Stamp of Baht 20 to be affixed to the proxy form and submit it together with the following documents to the Company's staff at the registration:

2.1.1) If the apportioning shareholders is an ordinary person.

- (a) Please enclose a copy of the valid I.D. Card; or Government I.D. Card; or Passport (For non-Thais), certified as true and correct copy by the grantor. In order to comply with Personal Data Protection Act B.E.2562, we would request the grantor to cross out, conceal, or do anything to conceal certain data namely Religions and/or Blood Type (the "Required Document").

In case the grantor does not cross out, conceal, or do anything to conceal such data, the Company reserves the right to do the aforementioned.

- (b) Proxy holder shall present valid I.D. Card; or a Government officer I.D. Card; or passport (for non-Thais) for registration.

2.1.2) If the appointing Shareholder is a juristic person or a custodian:

The Proxy form shall be signed by the authorized person(s), according to its Affidavit with the seal of the juristic person being affixed (if any), and by the proxy.

(a) Juristic Person incorporated in Thailand:

- Please enclose a copy of the latest version of the Affidavit of the juristic person, issued by the Ministry of Commerce or the relevant government authority (not longer than 60 days prior to the meeting date). Such document must be certified as true and correct copy by the authorized person(s), with the juristic person's seal being affixed (if any) and a copy of any of the Required Documents of the authorized person(s) with cross-out or concealed data as specified in 1.1) shall be required.
- Proxy holder shall present valid official copy Identification Card, Government Identification Card, or Passport (for non-Thais).

(b) Foreign Juristic Persons.

please enclose the documents as follows:

- A copy of the latest version of the Affidavit of the juristic person, issued by the relevant government authority of the country where the juristic person is incorporated which has been notarized by a notary public or competent government authority. The date of issue shall not exceed 6 months from the date of the meeting and
- A copy of any of the Required Documents of the authorized person(s) with cross-out or concealed data as specified in 2.1.1) (a) shall be required.
- If the copy of the latest version of Affidavit that has been notarized by the notary public or the competent government authority is presented, such document must be certified as true and correct copy by the authorized person(s) of that juristic person, together with its seal being affixed (if any).

Proxy holder shall present valid official Identification Card, Government Card, or Passport (for non-Thais) for registration.

- (c) For foreign juristic persons, unless the original document is in English language, the English translation certified as true and correct translation by the authorized person(s) shall also be presented.
- (d) If the grantor is a custodian, please enclose the power of attorney of such grantor authorizing the custodian together with the evidence of the grantor and custodian in accordance with 2.1.1) or 2.1.2) (as the case may be) and a copy of the confirmation letter or business license showing that it can act as the custodian.
- (b) a copy of an I.D. Card; or a government officer I.D. Card; or a State enterprise employee I.D. Card; or a Driver's license; or passport (in case of a foreigner) which is not yet expired of the proxy certified by the proxy.

In case the original document is not in English, it shall be translated into English and certified correct translation by the authorized person of such juristic person.

In the case that the foreign institution shareholder appoints a commercial bank in Thailand as its custodian, the documents in 2.1.2 (a) and (b) may not be required, given that the custodian has provided sufficient proof already. However, the Company reserves the right to request any further documents as it deems appropriate.

2.1.3) Each copy of the document must be certified as a true and correct copy.

2.1.4) In case of sub-attorney, all complete copies of power of attorney authorizing the attorney to attend the meeting and sub-attorney must be submitted. In any case, the Required Documents of grantor(s) and attorney (ies) as specified in 2.1.1) (a) shall be required.

2.1.5) If a shareholder prefers to appoint the Company's independent directors to be his or her proxy, please appoints any of the following persons:

1. Assoc. Prof. Kalyaporn Pan-ma-rerng Independent Director, Chairman of the Audit Committee
2. Mr.Noppadon Jason Chirasanti Independent Director, the Audit Committee Member

2.2) For your convenience, please submit the proxy form to **Office of Company Secretary** 10th floor, FYI Center Tower 2, Chow Steel Industries Public Company Limited, 2525 Rama 4 Road, Khlongtoei, Bangkok 10110 for examination by **Friday April 19, 2024**.

3.) Change of Title/Name/Surname of a Meeting Attendee

Please present the evidence to verify that change.

Participation in the meeting via electronic media (E-AGM)
using the Blockchain AGM Voting system.

Registration for the electronic Annual General Meeting (E-AGM) through the Blockchain AGM Voting (Application) system will be open from 17 to 25 April 2024. The criteria and procedures for the meeting are as follows:

For ordinary shareholders who are Thai nationals, prior to the meeting, shareholders must undergo identity verification and authentication according to the government's identity verification standards. They must also install the application for participating in the electronic meeting and undergo e-KYC (electronic Know Your Customer) verification. Additionally, they will vote using the Blockchain system according to the following steps:

1. Installation of applications:

- 1.1 Install the AGM Voting Application to verify your identity in registering and voting on the day of the Annual General Meeting of Shareholders 2024
- 1.2 Install the Zoom Application to participate in live streaming of the meeting.

1.1 Installing the AGM Voting Application

You can install the AGM Voting Application on your mobile or communication device by following the link or scanning the QR Code attached here.

AGM Voting Application

Android	https://play.google.com/store/apps/details?id=th.co.jventures.agm
iOS	https://apps.apple.com/tt/app/agm-voting/id1509242272



1.2 Installing the ZOOM Application

You can install the Zoom Application on your mobile or communication device by following the link or scanning the QR Code attached here.

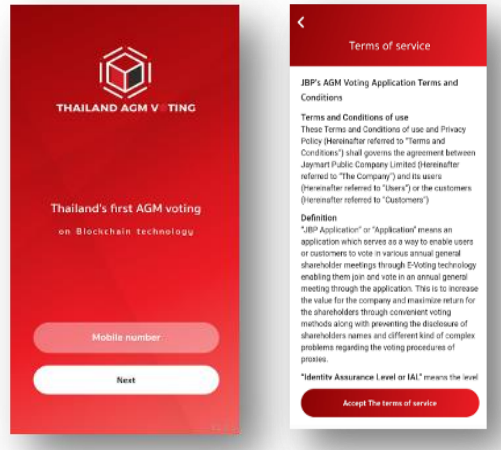
For computers	https://zoom-us-zoom.th.uptodown.com/windows/download
For Android	https://play.google.com/store/apps/details?id=us.zoom.videomeetings
For iOS	https://apps.apple.com/th/app/zoom-cloud-meetings/id546505307



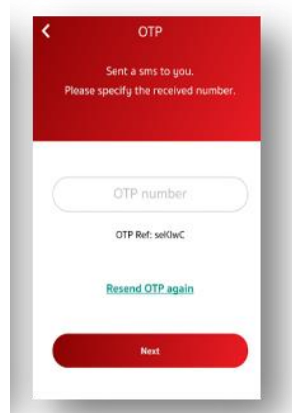
2. Application Registration

(Registration will be open from 17 to 25 April 2024)

2.1 Enter your mobile number and press Accept The terms of service.



2.2 Enter the correct OTP number received from SMS.



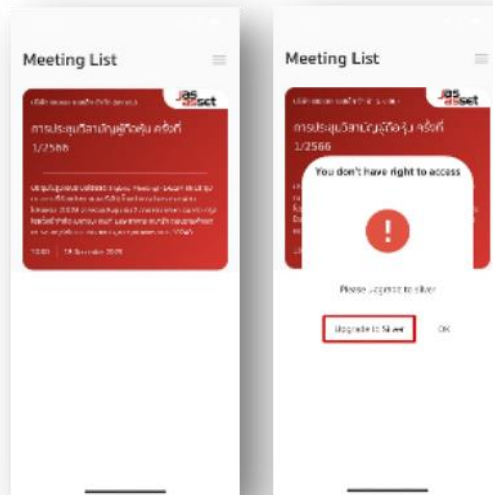
2.3 Set a 6-digit security password (enter two times).



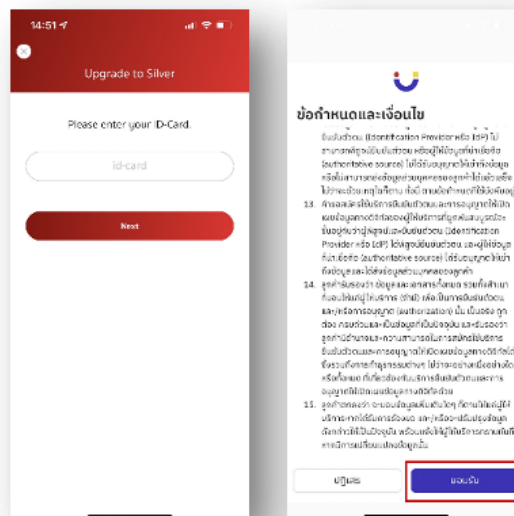
3. Verifying your identity before registering to exercise your rights and participating in online meetings

(For those who have already verified their identity with the Jaymart group of companies, you can skip this step

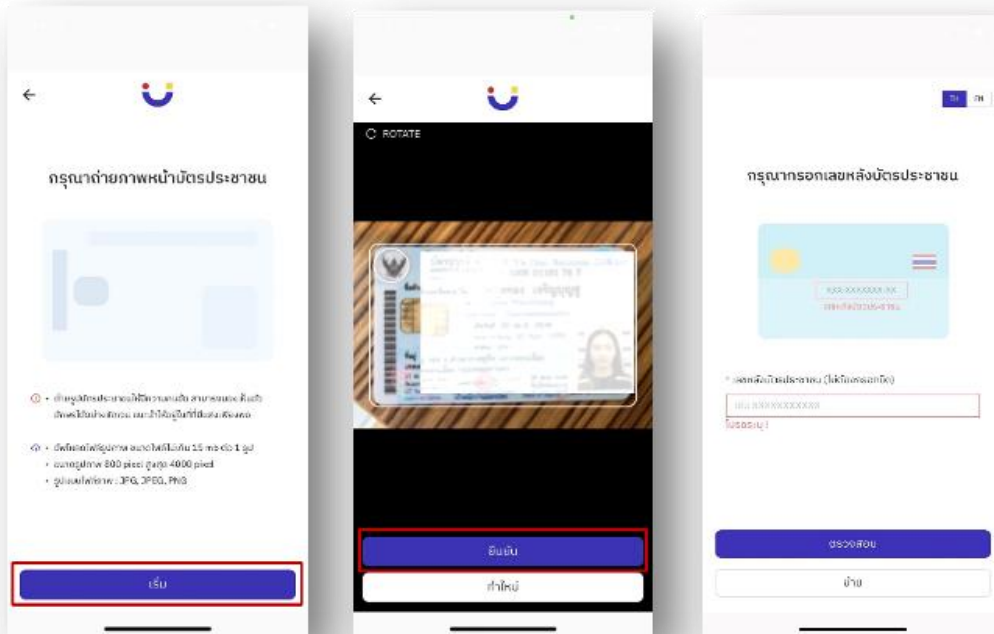
3.1 Register to exercise your rights and attend online meetings through the application. Select the Meeting List you want to authenticate and select **Upgrade to Silver** to verify your identity.



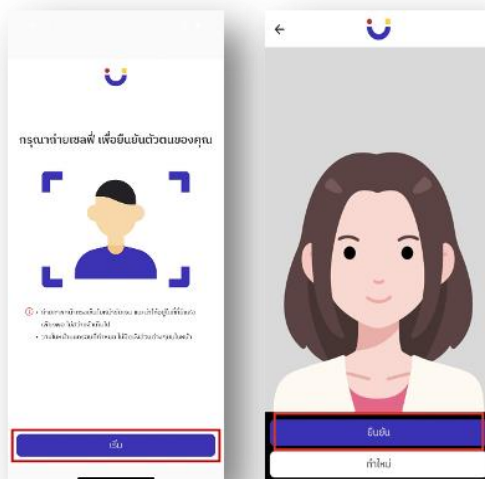
3.2 Enter your ID number, press Next, and Accept the terms and conditions.



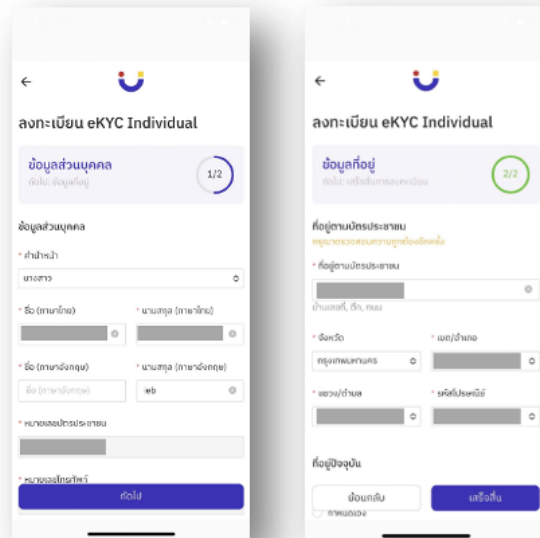
3.3 Press "Start" to take a photo of your ID card, then press "Confirm" and type the number of back of the card (you can skip this step).



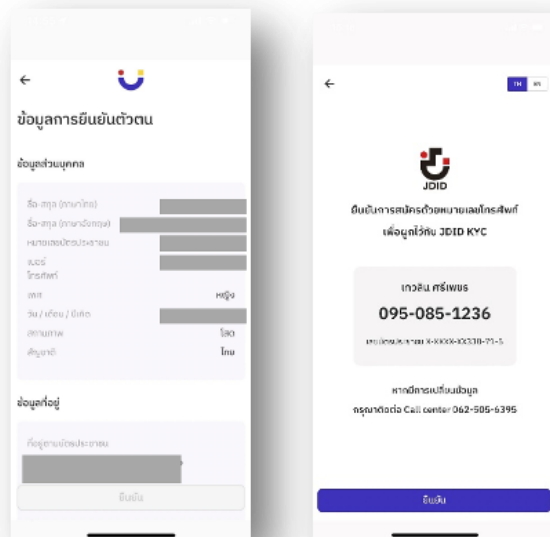
3.4 Press Start and take a photo to verify your identity. After that, press confirm.



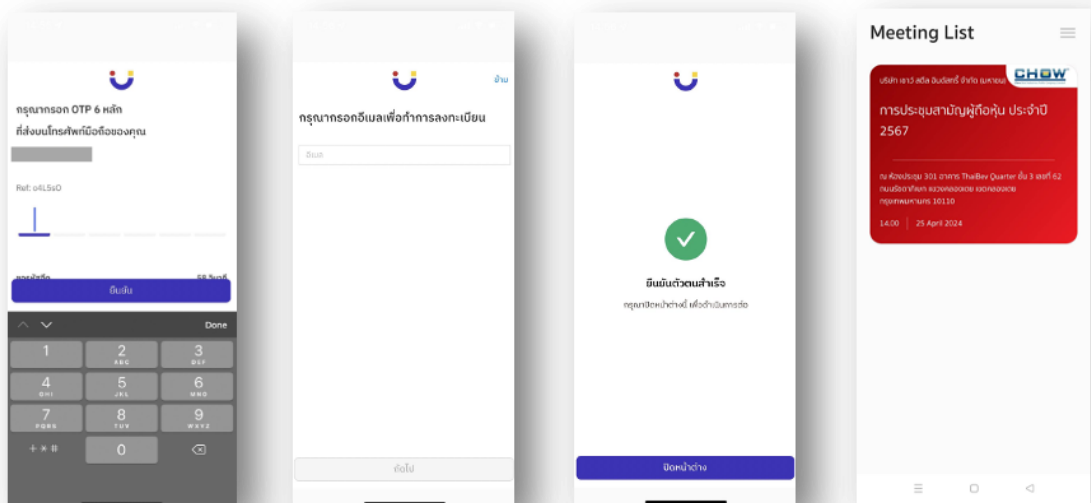
3.5 Check information; you can click to edit if the data needs to be corrected. After finishing editing, press Next.



3.6 Recheck the correctness of the information, then press **Confirm**.



3.7 Fill in the OTP received from SMS and fill in Email (can skip). The identity verification processes is successful—press the Close window to return to the Meeting List page.



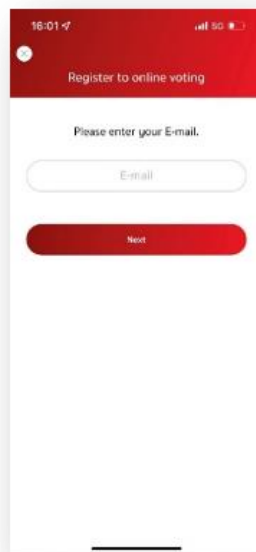
4. Registration on the AGM Voting Application

(Registration will be opened from April 17-25, 2024)

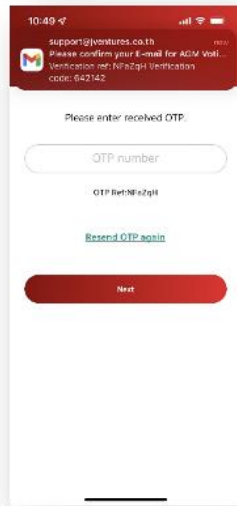
4.1 Register to exercise your right to vote through the application by selecting the Meeting List where you want to confirm your right.



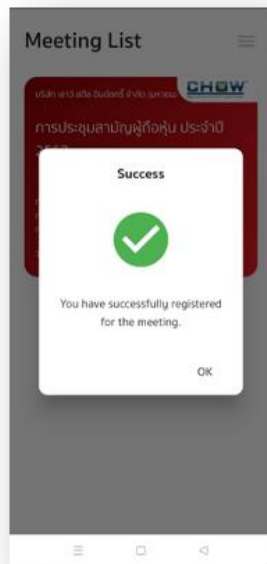
4.2 Specify the contact email address. The company will store your information to send the meeting access link to your registered email address in the application for participating in the meeting via electronic media using the ZOOM system.



4.3 Enter the correct OTP number received from the email.



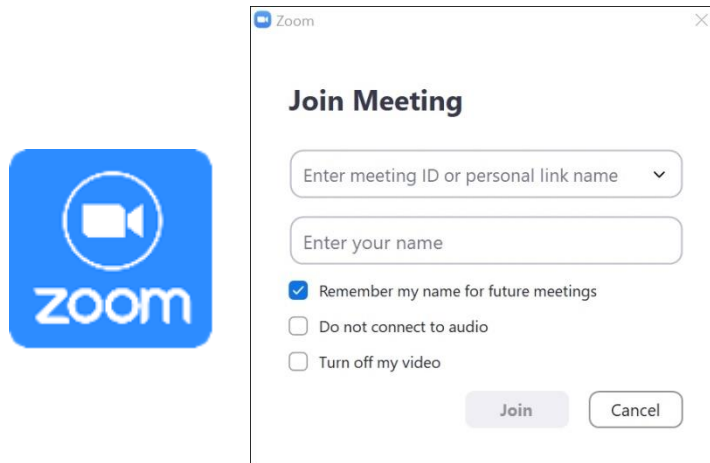
4.4 The registration process to exercise the right to vote online through the application is completed.



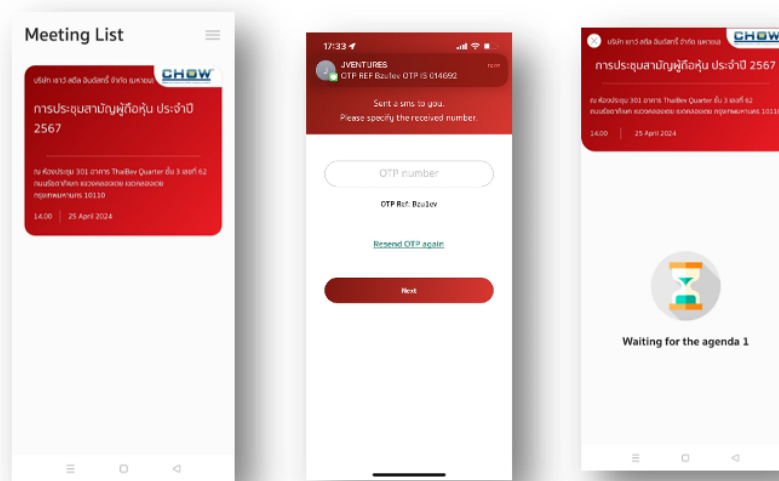
5. Login to AGM Voting System on April 25, 2024.

The Company recommends that you prepare two devices: (1) for voting according to the agendas and (2) for joining the meeting via e-meeting with the Application Zoom Meeting

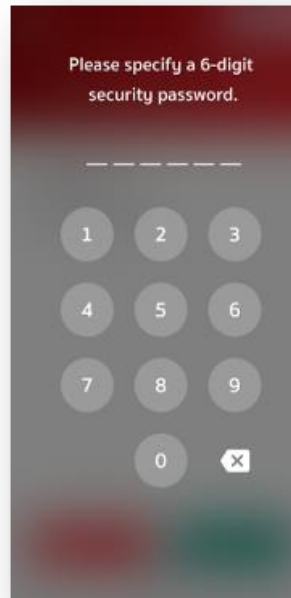
5.1 For viewing the meeting via Zoom Meeting system, access the system using the Meeting ID and Password provided by the company through the email you registered with (as stated in 4.2). During the meeting, if you have any questions, you can send them through the chat feature in the Zoom meeting platform.



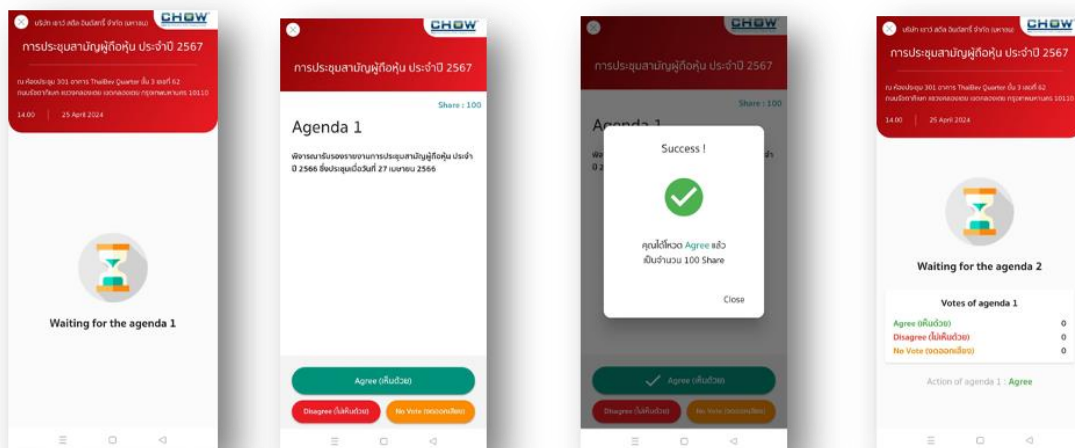
5.2 Enter the OTP received from the SMS message. The Waiting For the Agenda 1 screen will be displayed when the OTP is successfully entered. When it is time to vote, wait for the opening for vote from the meeting moderator. The Chairman of the meeting will announce to voting.



5.3 When the Chairman has opened for vote, the system will ask for the password (Must be specified every time before voting). However, you must press Pin to show that you are on the agenda in order to be counted as a vote base.

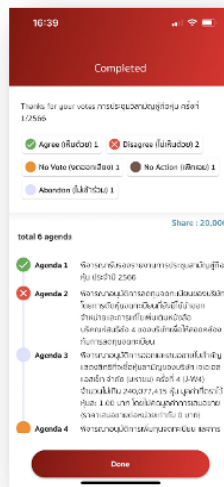


5.4 Voting will be conducted by pressing Agree, Disagree, and No Vote. If any shareholder disagrees or abstains from voting, press Disagree or No Vote, and if any shareholder agrees, press Agree. The votes will be included in the vote processing system. If you do not vote, the Company will consider that you agree with each agenda.



5.5 Repeat steps 5.3 – 5.4 until all agendas are complete. When all agendas are completed, the shareholders who voted through the Blockchain AGM system will see the voting results for each agenda item in the e-meeting.

5.6 When voting for every agenda item has been completed, the system will display the voting details of shareholders.



Voting procedures and counting methods

Criteria for voting

1. **Agenda Sequence:** The agenda items will be considered in the order specified in the meeting invitation. Relevant information will be presented. Shareholders or proxies who wish to ask questions or provide comments on any agenda item should raise their hands. Upon permission from the chairperson, please state your name, surname, and indicate whether you are a shareholder or a proxy.

For shareholders participating in the meeting via Zoom, please click the "Raise Hand" button to indicate your desire to ask a question. A staff member will then unmute your microphone for you to ask your question verbally, or you can type your question in the "Chat" box. When asking a question or providing a comment, please state your full name and specify whether you are a shareholder attending the meeting in person or a proxy.

2. **Voting Procedure:** For shareholders attending the meeting in person, they must register to attend the meeting at the registration area in front of the meeting room before casting their votes. Each share is entitled to one vote. In case of a tie, the chairman shall cast an additional deciding vote in accordance with Article 42(1) of the company's regulations. During the voting process for each agenda item, shareholders must vote "Agree," "Disagree," or "No vote" They must choose only one option, and their vote count is based on the number of shares they hold. Shareholders cannot split their votes, except in the case of custodian proxies appointed by foreign investors, both in the meeting room and through the Blockchain AGM Voting system.

For the AGM Voting system, shareholders should press the "Vote" button and choose between "Agree," "Disagree," or "No vote" for each agenda item according to their preference. They are allowed to select only one option per item.

3. **Spoiled Ballot:** This refers to a ballot where the shareholder's or proxy's voting intention cannot be clearly expressed, such as marking both "Agree" and "Disagree," unclear markings, or crossing out a mark without clearly indicating the choice.

For electronic voting systems, there are no cases of spoiled ballots because the system allows shareholders to choose "Agree," "Disagree," or "No vote" for each agenda item. Thus, there is no possibility for a vote to be invalidated or considered spoiled due to unclear intentions or any other reasons mentioned above.

4. **Recording of Votes:** In the case where a proxy holder has already cast their votes according to the instructions in the proxy form, the company will record the votes as per the shareholder's preferences at the time of registration. If the proxy form specifies that the proxy holder is authorized to vote on behalf of the shareholder, the proxy holder is requested to cast votes on behalf of the shareholder when considering each agenda item. In the event that a shareholder or proxy holder wishes to leave the meeting before its conclusion, please submit the voting card to ensure that your votes are recorded for the remaining agenda items.
5. **Collection of Voting Cards:** The company will collect voting cards for "Disagree" and "No Vote", except for agenda items 6 and 7 regarding the election of the board of directors, where all types of voting cards will be collected. Please submit your voting cards before the designated time for the collection of votes, and only during the agenda items where collection is announced.
6. **Vote Counting for Each Agenda Item:** The system will subtract the votes "Disagree" or "No Vote," and any invalidated voting cards (if any), from the total number of votes cast for that agenda item. Votes in favor beyond those against, abstaining, or invalidated cards, or in cases where shareholders or proxy holders did not submit voting cards, will count as affirmative votes for that particular agenda item. The votes will be tallied electronically using a Barcode system, and for meetings conducted through electronic means (E-AGM), votes will be counted using the Blockchain AGM Voting system.
7. **Passing Resolutions for Each Agenda Item:** This will proceed according to the regulations and laws as stated in the company's bylaws and legal requirements, which have been communicated in the meeting invitation. Further notification will be provided to shareholders regarding the resolutions for each agenda item.

Note: In case of any questions or issues regarding registration or accessing the electronic meeting, please contact the AGM Voting system administrator, who is the meeting service provider for the company, at:

Phone: 062-505-6395

Email: support@jventures.co.th